To enable network access:

- 1. go to control panels/system/hardware profiles/properties/network
- 2. uncheck the box that says something like: disable internet connection.
- 3. Go to control panels/system
- 4. Set the name of the machine as MMRC-AFM or MMRC-STM
- 5. Set the workgroup to BIMMRC
 - a. go to Control Panel:View:Options
 - b. Insure "Hide files of these types" and "Hide file extensions for known file types" are both unchecked
 - c. Insure "Show all files" is selected
- 6. Remove occurrences of "NeverShowExt" from registry
 - a. Open the Windows Start menu
 - b. Select "Run" and enter "regedit" to open the registry editor
 - c. From the "Edit" menu, select "Find"
 - d. Uncheck the "Keys" and "Data" entries under "Look at", and insure the "Values" entry is checked
 - e. Enter "NeverShowExt" in the "Find What" box and click "Find Next"
 - f. When a value is found, right click on the value name and select "Delete"
 - g. Press F3 to find the next occurrence of "NeverShowExt".
 - h. Repeat the previous two steps until all occurrences of "NeverShowExt" have been deleted from the registry
 - i. The computer will need to be rebooted for changes to take effect
- 7. Remove outlook from computer

Download and install all critical system software updates.

Download and install Nortan AntiVirus from its

Download and replace files in D:\spm with files on MMRC server call custom Nanoscope files

II. Steps for Changing Your Options in Web Browsers - Netscape, Mozilla, and Internet Explorer

Using Internet Explorer 5 or 6

Note: Make sure that these instructions apply to your version of Internet Explorer. To determine your software version, from the **Help** menu, select **About Internet Explorer...** A dialog box appears with information about your browser including the version number.

- 1. Start Internet Explorer as you would when browsing the Internet.
- 2. From the **Tools** menu select **Internet Options...** . The Internet Options dialog box appears.
- 3. Select the **Security** tab. The Security Options panel appears.
- 4. Click on the Internet zone to select it.
- 5. Click the **Custom Level...** button. The Security Settings panel appears.
- 6. Select the **High** option from the pull-down list.

- 7. Click the **Reset** button. A dialog box appears asking if you are sure you want to change the security settings for this zone.
- 8. Click **Yes**. You now need to scroll through the settings list and make the changes listed in the following steps.
- 9. For the setting **Script ActiveX controls marked safe for Scripting**, check the radio button for **Disable** or **Prompt** depending on your level of trust.
- If you decide to disable Java, for the setting Java permissions, check the radio button for Disable Java. Note: If you have Microsoft Virtual Machine installed, this setting will be under the Microsoft VM section. If you do not have a Java permissions setting, Java is already disabled.
- 11. For the setting **Active scripting** under the **Scripting** section, confirm that the radio button for **Disable** is checked.
- 12. Click **OK** to accept these changes. A dialog box appears asking if you are sure you want to make these changes.
- 13. Click Yes.
- 14. In the Internet Options dialog box, click the **Advanced** tab. The Advanced Options panel appears.
- 15. Make sure the setting **Warn if changing between secure and insecure** under the **Security** setting is checked.
- 16. Click **Apply** to save your changes.
- 17. Click **OK** to close the Internet Options dialog box.

More information about Internet Explorer security is available from several Microsoft web pages: Increase Your Browsing and E-Mail Safety, Working with Internet Explorer 6 Security Settings, and Microsoft Knowledge Base Articles 833633 and 182569.